

TERMS OF REFERENCE

POSITION:	Child Protection Advisor
SECTOR:	International Programmes/ Thematic Support and Programme Quality Dep.
PLACE OF WORK:	Save the Children Italia (Roma) with overseas travel where required
LINE MANAGER/REFERENT:	Coordinator of Thematic Support Unit
CONTRACT TYPE	Co.co.co.
PERIOD	12 months
SALARY	<i>Range between €26.000 and €28.000 annual gross</i>
CSP LEVEL:	2

Introduction to Save the Children

Save the Children is the world's leading independent organisation for children.

OUR VISION is a world in which every child attains the right to survival, protection, development and participation.

OUR MISSION is to inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives

Save the Children Italia (SC Italia) was created as an ONLUS in 1998 and is now a prominent member of Save the Children International.

Save the Children's Values:

ACCOUNTABILITY: We take personal responsibility for using our resources efficiently, achieving measurable results, and being accountable to supporters, partners and, most of all, children.

AMBITION: We are demanding of ourselves and our colleagues, set high goals and are committed to improving the quality of everything we do for children.

COLLABORATION: We respect and value each other, thrive on our diversity, and work with partners to leverage our global strength in making a difference for children.

CREATIVITY: We are open to new ideas, embrace change, and take disciplined risks to develop sustainable solutions for and with children.

INTEGRITY: We aspire to live to the highest standards of personal honesty and behavior; we never compromise our reputation and always act in the best interests of children

To finance our work we depend on the support of the general public, volunteers, the corporate sector, governments and international donor agencies.

JOB PURPOSE

The CP Advisor will offer technical support and will shape and supervise the technical implementation of child protection interventions.

KEY AREAS OF ACCOUNTABILITY:

- Ensure technical supervision to programmes in SCIT's portfolio.
- Work closely with relevant sectors/areas of the Organisation to contribute to the development of high quality concept notes and proposals, and ensure technical engagement with donors' technical advisers if present.
- Ensure alignment of SCIT's work in this thematic sector with SCA's Global strategy and approaches, including those defined within the Child Protection Global Initiative.
- Contribute to the development of innovative tools and to on-going global discussions in this area of work.
- Support the Portfolio Department in the identification of technical support needed at country and regional level, including in terms of training needs.
- Provide technical support to teams in the field and if required conduct monitoring visits to ensure quality programming is being implemented.
- Develop methodologies, training modules and materials and support the development and implementation of a capacity building plan for field-based teams and key partners where required.
- Support other sectors/ areas of the Organisation in the preparation of timely programme and donor reports in compliance with internal requirements and any relevant external donor requirements.
- In coordination with MEAL experts, ensure that M&E systems are in place and all required project indicators are included in project/programmes proposals.
- In coordination with MEAL experts, document lessons learnt, best practice and case studies to contribute to broader sector learning in Save the Children.
- In collaboration with other sectors/ areas of the Organisation, provide technical support to advocacy, communication and fundraising activities.
- Support other relevant sectors of the Organisation in engagement towards Institutional Donors.
- Represent the Organisation in key events and meetings when required.

General:

- Comply with Save the Children's policies and practice with respect to child safeguarding, code of conduct, health and safety, equal opportunities and other relevant policies and procedures.

SKILLS AND BEHAVIOURS (our Values in Practice)

Accountability:

- Holds self-accountable for making decisions, achieving and role modelling Save the Children values.

Ambition:

- Sets ambitious and challenging goals, takes responsibility for his/her own personal development.
- Future orientated, thinks strategically and on a global scale.

Collaboration:

- Approachable, good listener, easy to talk to; builds and maintains effective relationships with colleagues, external partners and supporters

- Works collaboratively to achieve shared goals and thrives on diversity of people and perspectives; knows when to lead and when to follow and how to ensure effective cross-boundary working.
- Communicates clearly and confidently with others to engage and influence; promotes dialogue and ensures timely and appropriate messages, building confidence and trust.
- Invests time and energy to actively develop self and others to help realise their full potential, and to build the organisation's capability for the future.

Creativity:

- Applies the required technical and professional expertise to the highest standards; promotes and shares best practice within and outside the organization.
- Develops and implements innovative solutions to adapt and succeed in ever-changing and uncertain global and working environments.

Integrity:

- Honest, encourages openness and transparency, builds trust and confidence.
- Displays consistent excellent judgement.

QUALIFICATIONS AND EXPERIENCE

- Education to Masters level in a relevant subject or equivalent field experience
- Significant experience undertaking Child Protection Advisory roles (at least 3 years)
- Ability to work both in a hands on implementation and advisory capacity
- Available to travel frequently
- Experience of contributing to successful funding proposals for donors
- Ability to write clear and effective assessment and project reports with high level of written and spoken English
- The capacity and willingness to be extremely flexible and accommodating in difficult and sometimes insecure working circumstances.
- Commitment to the aims and principles of Save the Children. In particular, a good understanding of the Save the Children mandate and child focus and an ability to ensure this continues to underpin our support.